

**Procurement Plan - 2022**  
**Divisional Secretariat - Imbulpe**

| First Quarter                  |               |                    |                               |             |                            |                                               |                      |                |                 |                                         |         |
|--------------------------------|---------------|--------------------|-------------------------------|-------------|----------------------------|-----------------------------------------------|----------------------|----------------|-----------------|-----------------------------------------|---------|
| Description                    | Estimate Cost | Procurement Method | Proposed Date                 |             |                            |                                               |                      |                |                 |                                         | Remarks |
|                                |               |                    | Preparation Bidding Documents | Invite Bids | Bid Received / Bid Opening | Technical Evaluation Committee Recommendation | Procurement Approval | Contract Award | Contract Signed | Complete Work, Good & Service delivered |         |
| Purchasing of Security Service | 7,50,000.00   | Shopping Method    | 2022.01.05                    | 2022.01.10  | 2022.01.24                 | 2022.01.26                                    | 2021.01.26           | 2022.01.27     | 2022.01.27      | 2022.02.01                              | 1 Nos   |
| Purchasing of Office Tables    | 600,000.00    | Shopping Method    | 2022.01.21                    | 2022.01.24  | 2022.02.07                 | 2022.02.11                                    | 2022.02.14           | 2022.02.15     | 2022.02.15      | 2022.02.21                              | 20 Nos  |
| Purchasing of Office Chair     | 200,000.00    | Shopping Method    | 2022.01.21                    | 2022.01.24  | 2022.02.07                 | 2022.02.11                                    | 2022.02.14           | 2022.02.15     | 2022.02.15      | 2022.02.21                              | 20 Nos  |
| Purchasing of Desktop Computer | 1,050,000.00  | Shopping method    | 2022.02.01                    | 2022.02.15  | 2021.03.02                 | 2022.03.05                                    | 2022.03.07           | 2022.03.09     | 2022.03.14      | 2022.03.22                              | 6 Nos   |
| Purchasing of office Cupboard  | 300,000.00    | Shopping method    | 2022.02.01                    | 2022.02.14  | 2021.03.02                 | 2022.03.05                                    | 2022.03.07           | 2022.03.09     | 2022.03.14      | 2022.03.22                              | 10 Nos  |
| Purchasing of Statinary Goods  | 600,000.00    | Shopping method    | 2022.02.07                    | 2022.02.21  | 2022.03.07                 | 2021.03.11                                    | 2022.03.14           | 2022.03.16     | 2022.03.18      | 2022.03.22                              | 135 Nos |

| Second Quarter              |               |                    |                               |             |                            |                                               |                      |                |                 |                                         |         |
|-----------------------------|---------------|--------------------|-------------------------------|-------------|----------------------------|-----------------------------------------------|----------------------|----------------|-----------------|-----------------------------------------|---------|
| Description                 | Estimate Cost | Procurement Method | Proposed Date                 |             |                            |                                               |                      |                |                 |                                         | Remarks |
|                             |               |                    | Preparation Bidding Documents | Invite Bids | Bid Received / Bid Opening | Technical Evaluation Committee Recommendation | Procurement Approval | Contract Award | Contract Signed | Complete Work, Good & Service delivered |         |
| Purchasing of printer       | 120,000.00    | Shopping method    | 2022.04.01                    | 2022.04.04  | 2022.04.18                 | 2022.04.20                                    | 2022.04.25           | 2022.04.27     | 2022.04.27      | 2022.05.04                              | 04 Nos  |
| Purchasing of Stand Fans    | 120,000.00    | Shopping method    | 2022.04.01                    | 2022.04.04  | 2022.04.18                 | 2022.04.20                                    | 2022.04.25           | 2022.04.27     | 2022.04.27      | 2022.05.04                              | 06 Nos  |
| Purchasing of Office Chairs | 120,000.00    | Shopping method    | 2022.04.11                    | 2022.04.18  | 2022.05.04                 | 2022.05.11                                    | 2022.05.18           | 2022.05.23     | 2022.05.25      | 2022.05.30                              | 12Nos   |
| Purchasing of Office Table  | 360,000.00    | Shopping method    | 2022.04.11                    | 2022.04.18  | 2022.05.04                 | 2022.05.11                                    | 2022.05.18           | 2022.05.23     | 2022.05.25      | 2022.05.30                              | 12Nos   |
| Purchasing of Scanner       | 50,000.00     | Shopping method    | 2022.06.01                    | 2022.06.06  | 2022.06.20                 | 2022.06.23                                    | 2022.06.27           | 2022.06.27     | 2022.06.27      | 2022.06.28                              | 02Nos   |
|                             |               |                    |                               |             |                            |                                               |                      |                |                 |                                         |         |
| Third Quarter               |               |                    |                               |             |                            |                                               |                      |                |                 |                                         |         |
|                             |               |                    | Proposed Date                 |             |                            |                                               |                      |                |                 |                                         |         |

| Description                   | Estimate Cost | Procurement Method | Preparation Bidding Documents | Invite Bids | Bid Received / Bid Opening | Technical Evaluation Committee Recommendation | Procurement Approval | Contract Award | Contract Signed | Complete Work, Good & Service delivered | Remarks |
|-------------------------------|---------------|--------------------|-------------------------------|-------------|----------------------------|-----------------------------------------------|----------------------|----------------|-----------------|-----------------------------------------|---------|
| Purchasing of Toner           | 200,000.00    | Shopping method    | 2022.07.01                    | 2022.07.04  | 2022.07.18                 | 2021.07.20                                    | 2022.07.25           | 2022.07.27     | 2022.07.28      | 2022.08.01                              | 35 Nos  |
| Purchasing of Statinary Goods | 600,000.00    | Shopping method    | 2022.07.01                    | 2022.07.04  | 2022.07.18                 | 2022.07.20                                    | 2022.07.25           | 2022.07.27     | 2022.07.28      | 2022.08.01                              | 135 Nos |
| Purchasing of Photocopier     | 600,000.00    | Shopping method    | 2022.08.01                    | 2022.08.08  | 2022.08.22                 | 2022.08.26                                    | 2022.08.29           | 2022.08.31     | 2022.09.05      | 2022.09.07                              | 02 Nos  |
| Purchasing of Laptop Computer | 600,000.00    | Shopping method    | 2022.08.01                    | 2022.08.08  | 2022.08.22                 | 2022.08.26                                    | 2022.08.29           | 2022.08.31     | 2022.09.05      | 2022.09.07                              | 02 Nos  |

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| Fourth Quarter                 |               |                    |                               |             |                            |                                               |                      |                |                 |                                         |         |
|--------------------------------|---------------|--------------------|-------------------------------|-------------|----------------------------|-----------------------------------------------|----------------------|----------------|-----------------|-----------------------------------------|---------|
| Description                    | Estimate Cost | Procurement Method | Proposed Date                 |             |                            |                                               |                      |                |                 |                                         | Remarks |
|                                |               |                    | Preparation Bidding Documents | Invite Bids | Bid Received / Bid Opening | Technical Evaluation Committee Recommendation | Procurement Approval | Contract Award | Contract Signed | Complete Work, Good & Service delivered |         |
| Purchasing of Cleaning Service | 300,000.00    | Shopping Method    | 2022.10.03                    | 2022.10.05  | 2022.10.19                 | 2022.10.14                                    | 2022.10.17           | 2022.10.19     | 2022.10.26      | 2022.11.01                              | 01 Nos  |

|                               |           |                 |            |            |            |            |            |            |            |            |        |
|-------------------------------|-----------|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Purchasing of UPS             | 60,000.00 | Shopping method | 2022.10.03 | 2022.10.10 | 2022.10.24 | 2022.10.26 | 2022.10.31 | 2022.11.02 | 2022.11.02 | 2022.11.07 | 10 Nos |
| Purchasing of Computer Tables | 60,000.00 | Shopping Method | 2022.11.03 | 2022.11.07 | 2022.11.21 | 2022.11.23 | 2022.11.28 | 2022.11.30 | 2022.11.30 | 2022.12.05 | 05 Nos |
| Purchasing of Computer Chair  | 40,000.00 | Shopping Method | 2022.11.03 | 2022.11.07 | 2022.11.21 | 2022.11.23 | 2022.11.28 | 2022.11.30 | 2022.11.30 | 2022.12.05 | 05 Nos |